

SUMMARY OF CONTRACT REQUEST TO THE HEALTH COMMISSION

Contractor	Jamestown Community Center	Division/Section	BHS SUD
Address	3382 26th Street San Francisco, CA 94110	Deputy Director	
Contact	Myrna Melgar (415)-647-4709 ext 112 myrna@jamestownsf.org	DPH Administrator	(CDTA) Valerie Wiggins 415-255-3403
		Program Administrator	(SOC) Max Rocha 415 255 3692
		Contract Analyst	APRIL MONEGAS Phone 415-255-3636

Request for approval of a new contract with Jamestown Community Center to meet the unique needs of low income Latinos of San Francisco and build social/emotional skills to increase activities leading to a healthy life, and decrease the risk of abuse of alcohol and illicit drugs.

Profit Non-Profit LBE RFP- Number: RFP 2-2017 Date: October 17, 2017
 New Renewal Mod GPO

Number of years DPH has been doing business with this organization: 0

<u>CONTRACT INFORMATION:</u>	<u>Prior Transaction</u>	<u>Proposed Transaction</u>	<u>Annualized Difference*</u>
Funding Sources:			
Federal SAPT Primary Prevention Set-Aside, CFDA 93.959	no prior transaction	\$300,000 (annual)	n/a
TOTAL DPH REVENUES			
12% Contingency Amount		\$144,000	
CONTRACT TOTAL		\$1,344,000	
<i>ANNUAL AMOUNT OF CONTRACT (estimate)</i>		\$300,000	
Agency Funds			
Contract FTE		3.25 FTEs	

PROPOSED:

Mode(s) of Service & Unit of Service Definition	No. Of Clients	No. of Annual Data / Licenses -Hours	Average Unit Cost -Units of Service
SA-PriPrevention Info Dissemination -Cost Reimbursement (CR)		60	400
SA-PriPrevention Education -Cost Reimbursement (CR)		90	1000
SA-PriPrevention Alternatives -Cost Reimbursement (CR)		90	1400
SA-PriPrevention Problem Id's/Referrals -Cost Reimbursement (CR)		60	40
SA-PriPrevention Cmnty Based -Cost Reimbursement (CR)		60	960
	68 unduplicated clients		

Explanation of Service Change and Variances:

This is a new contract.

Monitoring Report/Program Review & Follow-up:

This is a new contract, no previous monitoring reports for these services. Contract will be monitored by the Business Office of Contract and Compliance.

Nondiscrimination and Cultural Competency:

Jamestown Community Center practices cultural respect and humility, constantly reflecting on and working to reduce potential assumptions or biases in their treatment model. Cultural competency was required in the

Listing of Board of Directors, Owners of 10% or More of the Firm, and Executive Director

Board of Directors

Betty Pazmiño – President

Interim Executive Director, Early Education, SFUSD
Jamestown Parent

Candidate, Ph. D. in Education, University of California, Berkeley

Aleks Zavaleta – Vice President, Culinary Program Direction, Mission Language and Vocational School

Patricia Barraza – OMI Beacon Director, Urban Services YMCA

Efrain Barrera,

Community School Coordinator, Everett Middle School; Parent, Buena Vista Horace Mann School

Katie Brackenridge,

Senior Director, Out of School Time Initiatives, Partnership for Children and Youth

Lisa Bransten

Deputy Director of Partnerships, San Francisco Recreation and Parks Department
Member, Jamestown Council

Gary Furney

Strategic and Financial Consultant, Sand Hill Property Company

Luis Barahona,

Housing Inspector, Department of Building Inspection, City and County of San Francisco;
Jamestown Soccer Coach (Volunteer)

Rich Gross – Treasurer

Senior Development Officer, Enterprise Community Partners
Member, Fair Oaks Neighbors

Bob Frank

Electrical Engineer, Decker Electric
Member, Fair Oaks Neighbors

Renu Karir - Secretary

Neighbor and Community Member

Paul Vega –

People Operations Generalist at Udemy

Carlos R. Lopez – Director of Finance and Administration, ODC

Myrna Melgar – Executive Director

Recommendations:

The Department recommends approval of this contract.